

Registration Guide

This registration guide is intended to help High School Youth to complete their individual registration for "Mix 2018".

Individual Registration procedure:

1. Go to the website: www.hsmix.ca



2. Navigate to the "Individual Registration" tab.

Church choice:

3. In the first page of the individual registration, choose which church you are participating under and press "Next".

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Home	Spiritual Jeopardy	Sports	Outdoor Games	Individual Registration	Group Registration	More f	
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Personal information:

4. The second page requires all your personal information as well as the emergency contact information.

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Please note:

For the individual sports, you can choose

- a. Chess only
- b. Table tennis only
- C. Chess and Table tennis
- D. N/A



Payment Choice (The Church of the Virgin Mary and St. Athanasius):

5. You can choose from PayPal/Credit Card or cash at the booth.



6. If you choose Cash at the booth, the following field would show.

Please note that only the servants available at the registration booth are authorized to input the code.

	Individ	lual Re	gistration	
	40% Complete			
		Paymer	nt	
Payment Method ? * Cash at the booth 💠	For Admin use for cash payment	at booth *	DS/8242	
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7. If you choose to pay by Paypal/Credit Card, choose credit card and press "Next".



Payment Choice (Other churches):

- 8. You can choose from PayPal/Credit Card or cash to your church's representative.
- 9. If you choose Cash to your servant, another field would show in which you should write your servant's name. This would allow "Mix 2018 registration committee" to track down the payments.

		Payment		
Method ? *	N. S. M. P.	Read Un	n 720125	3
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o my servant	<< PREVIOUS		NEXT >>	
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10. If you choose to pay by Paypal/Credit Card, choose credit card and press "Next".



<u>Pre-payment note (All registrations):</u>

11. Whether you chose to pay by Paypal/Credit Card, cash at the booth (for VMSA) or cash to the servant (other churches), this page will come up with the following notifications:

80%	6 Complete	
Please note: You will be receiving a co n this email, Your registra Please do not delete your	onfirmation e-mail regarding your ind ation reference number is your iden r confirmation e-mail.	lividual registration. t ification number for group formation.
Next Step:		
Once you agree on a tear	n, please register your group availab	ble at the "Group Registration" tab on hsmix.ca
Places proceed to payt p	age to finalize your registration	

12. After reading the page, please press "Continue"



Payment Completion (Paypal/Credit Card):

- If you choose to pay by Paypal/Credit Card, this order summary page will come up. Make sure to revise the amount you are paying (It should be \$35 before the early bird deadline and \$40 until the registration deadline).
- 14. Press continue to PayPal.

	Order Summary
Please tak	e a moment to review your order.
Item Description	Quantity Amou
l agree	1 \$35.
Order Sub Total	\$35.
Paypal/Credit Card	\$0.
Order Total	\$35.
F	Payment Method
0.0	PayPal Check out

15. The following page requests your PayPal account (E-mail and password), please input your information if you are paying using PayPal.

If you are paying with Credit Card, press on the box outlined in red.



PayPal
Pay with PayPal
Email
Password
Stay logged in for faster checkout (?) Not recommended on shared devices.
Log In
Having trouble logging in?
or
Pay with Debit or Credit Card
Cancel and return to Church of the Virgin Mary and St. Athanasius
English Francais Español 中文

- 16. You can proceed with your payment whether by PayPal or Debit or Credit Card as usual.
- 17. Upon finalizing your payment, a confirmation page will show up.

Please note: the reference # is the one you will be using for the group registration.

Success	
Your registration info has been delivered to o f you paid with PayPal/Credit Card, then your omplete. i you choose to pay in cash, please make sur aying the registration fee. lease note: Your registration will be deleted <u>Printer Friendly Receipt</u>	ur database. payment and registration are now re to complete your payment by if the payment is not made.



Payment Completion (Cash):

18. If you choose to pay by cash whether at the booth (VMSA) or to your servant (other churches), this order summary will show up. Make sure to revise the amount you are paying (It should be \$35 before the early bird deadline and \$40 until the registration deadline).

(Order Summary	
Please take	e a moment to review your order.	
Item Description	Quantity	Amount
l agree	1/12	\$35.00
Order Sub Total		\$35.00
Cash to my servant		(\$35.00)
Order Total		\$0.00
	CONF	IRM ORDER

- 19. Press "Confirm Order".
- 20. Upon finalizing your payment, a confirmation page will show up.

Please note: the reference # is the one you will be using for the group registration.





Confirmation E-mail:

21. After finalizing your registration, a confirmation e-mail will be sent to your email. In the confirmation email, you will find the reference # (Same as the one shown in the success

page)

Congratulations, You finished the individual registration for Mix 2018. <u>Next step:</u> Provide your reference # to the participant who The identification number for group formation is the reference	will sign your grou # found in the confirm	p up on "Gr nation e-mail	oup Registr	ation" tab on <u>hsmix.ca</u>
Thanks for registering for Mix 2018.				
	Order	Summary		
	Item Description	Quantity	Amount	
	l agree	1	\$35.00	
	Order Sub Total		\$35.00	
	Cash at the booth		(\$35.00)	
	Order Total		\$0.00	
Reference #				11331916



PLEASE NOTE:

In case you are stuck with any of the registration steps, please follow the following:

- 1. Go to the website: <u>www.hsmix.ca</u>
- 2. Navigate to "Contact us" under the tab with the title "more"



3. Fill in your information including your name, e-mail address, phone number, the message subject and your concern then press "Send"

Cont	tact us
	The Church of the Virgin Mary & St. Athanasius 1245 Eglinton Ave West Mississauga, Ontario, Canada L5V 2M4 In case of any inquiries, call: David Saweris: (647) 774-8216 Nardin Rizk: (647) 779-4578
Mp Satellite UNSA X Here Control Bark	Name Message Email Phone Subject Send

4. For urgent issues, please call David Saweris or Nardin Rizk on the specified phone numbers.