



Registration Guide

This registration guide is intended to help High School Youth to complete their individual registration for “Mix 2018”.

Individual Registration procedure:

1. Go to the website: www.hsmix.ca



2. Navigate to the “Individual Registration” tab.

Church choice:

3. In the first page of the individual registration, choose which church you are participating under and press “Next”.





Personal information:

4. The second page requires all your personal information as well as the emergency contact information.

Individual Registration

20% Complete

Personal Info

First Name * Last Name *
First Name Last Name

Street Address *
1245 Eglinton Avenue West

City * Postal Code
Mississauga L5V 2M4

Phone Number *
6470001122

Email Address *
email@gmail.com

Grade * OHIP Card Number *
11 OHIPCARDNUMBER

Date of Birth *
01011990

Individual sports *
 Chess
 Table Tennis
 N/A

T-shirt size *
M

Emergency Contact

First Name * Last Name * Phone Number *
First Name Last Name 6471112233

Relation *
 Father
 Mother
 Sibling
 Uncle/Aunt
 Cousin
 Other

By checking the "I agree" checkbox below, I, the parent/guardian of my child, the participant, give permission to my child, to participate in Mix 2018 at the Canadian Coptic Centre (CCC); Agree that my child, the participant, will abide by all the rules and regulations of the event; Permit the CCC, the event leader(s), or whom they may designate, to act on my behalf in case of medical emergencies or accidents pertaining to my child, the participant, during the event; Authorise the medical doctor, hospital or medical center to act as they see fit to treat my child in case of emergencies or accidents; I will be responsible for the cost of the treatment or medical procedures; Release the CCC, and its priests, directors, and members, as well as the event leader(s) from all liabilities or responsibilities that may arise from accidents or other events during the event; Confirm that I am the participant's parent or legal guardian. Only the parent or legal guardian of the applicant is allowed to register a participant under 18 years old. Understand that Mix 2018 doesn't include the names of minors with their pictures in any promotional material and I consent to the use of pictures/videos taken of my child at activities and events, for website and promotional purposes.

I agree

<< PREVIOUS NEXT >>

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Please note:

For the individual sports, you can choose

- a. Chess only
- b. Table tennis only
- C. Chess and Table tennis
- D. N/A



Payment Choice (The Church of the Virgin Mary and St. Athanasius):

5. You can choose from PayPal/Credit Card or cash at the booth.

Individual Registration

40% Complete

Payment

Payment Method ? *

- ✓ Paypal/Credit Card
- Cash at the booth

<< PREVIOUS NEXT >>

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6. If you choose Cash at the booth, the following field would show.
Please note that only the servants available at the registration booth are authorized to input the code.

Individual Registration

40% Complete

Payment

Payment Method ? * For Admin use for cash payment at booth *

Cash at the booth

<< PREVIOUS NEXT >>

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7. If you choose to pay by PayPal/Credit Card, choose credit card and press “Next”.



Payment Choice (Other churches):

8. You can choose from PayPal/Credit Card or cash to your church’s representative.
9. If you choose Cash to your servant, another field would show in which you should write your servant’s name. This would allow “Mix 2018 registration committee” to track down the payments.

The screenshot shows the 'Individual Registration' page with a progress bar at 60% Complete. Below the title is a red bar labeled 'Payment'. A dropdown menu for 'Payment Method ? *' is open, showing two options: 'Paypal/Credit Card' (selected with a checkmark) and 'Cash to my servant'. Below the dropdown are two red buttons: '<< PREVIOUS' and 'NEXT >>'. At the bottom, there is a 'SECURED BY formsite' logo.

The screenshot shows the 'Individual Registration' page with a progress bar at 60% Complete. Below the title is a red bar labeled 'Payment'. A dropdown menu for 'Payment Method ? *' is open, showing two options: 'Paypal/Credit Card' and 'Cash to my servant' (selected with a downward arrow). To the right of the dropdown is a field for 'Servant's name ? *' containing the text 'Servant's first and last name'. Below the dropdown and field are two red buttons: '<< PREVIOUS' and 'NEXT >>'. At the bottom, there is a 'SECURED BY formsite' logo.

10. If you choose to pay by PayPal/Credit Card, choose credit card and press “Next”.



Pre-payment note (All registrations):

11. Whether you chose to pay by Paypal/Credit Card, cash at the booth (for VMSA) or cash to the servant (other churches), this page will come up with the following notifications:

Individual Registration

80% Complete

Please note:
You will be receiving a confirmation e-mail regarding your individual registration.
In this email, Your registration **reference number** is your **identification number** for group formation.
Please do not delete your confirmation e-mail.

Next Step:
Once you agree on a team, please register your group available at the "Group Registration" tab on hsmix.ca

Please proceed to next page to finalize your registration

<< PREVIOUS CONTINUE >>

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12. After reading the page, please press "Continue"



Payment Completion (Paypal/Credit Card):

13. If you choose to pay by Paypal/Credit Card, this order summary page will come up.
Make sure to revise the amount you are paying (It should be \$35 before the early bird deadline and \$40 until the registration deadline).
14. Press continue to PayPal.

Individual Registration

Order Summary

Please take a moment to review your order.

Item Description	Quantity	Amount
I agree	1	\$35.00
Order Sub Total		\$35.00
Paypal/Credit Card		\$0.00
Order Total		\$35.00

Payment Method

[PayPal Check out](#)

[Continue to PayPal](#)

BACK

15. The following page requests your PayPal account (E-mail and password), please input your information if you are paying using PayPal.
If you are paying with Credit Card, press on the box outlined in red.



Pay with PayPal

Stay logged in for faster checkout [?](#)
Not recommended on shared devices.

Log In

[Having trouble logging in?](#)

or

Pay with Debit or Credit Card

[Cancel and return to Church of the Virgin Mary and St. Athanasius](#)

[English](#) | [Français](#) | [Español](#) | [中文](#)

16. You can proceed with your payment whether by PayPal or Debit or Credit Card as usual.

17. Upon finalizing your payment, a confirmation page will show up.

Please note: the reference # is the one you will be using for the group registration.

Individual Registration

Success

Your registration info has been delivered to our database.
If you paid with PayPal/Credit Card, then your payment and registration are now complete.
If you choose to pay in cash, please make sure to complete your payment by paying the registration fee.
Please note: Your registration will be deleted if the payment is not made.

[Printer Friendly Receipt](#)

Reference #: 11331916



Payment Completion (Cash):

18. If you choose to pay by cash whether at the booth (VMSA) or to your servant (other churches), this order summary will show up. Make sure to revise the amount you are paying (It should be \$35 before the early bird deadline and \$40 until the registration deadline).

Item Description	Quantity	Amount
I agree	1	\$35.00
Order Sub Total		\$35.00
Cash to my servant		(\$35.00)
Order Total		\$0.00

19. Press “Confirm Order”.
20. Upon finalizing your payment, a confirmation page will show up.

Please note: the reference # is the one you will be using for the group registration.

Success

Your registration info has been delivered to our database.
If you paid with PayPal/Credit Card, then your payment and registration are now complete.
If you choose to pay in cash, please make sure to complete your payment by paying the registration fee.
Please note: Your registration will be deleted if the payment is not made.

[Printer Friendly Receipt](#)
Reference #: 11331916



Confirmation E-mail:

21. After finalizing your registration, a confirmation e-mail will be sent to your email. In the confirmation email, you will find the reference # (Same as the one shown in the success page)

Congratulations,
You finished the individual registration for Mix 2018.
Next step: Provide your reference # to the participant who will sign your group up on "Group Registration" tab on hsmix.ca
The identification number for group formation is the reference # found in the confirmation e-mail.

Thanks for registering for Mix 2018.

Order Summary		
Item Description	Quantity	Amount
I agree	1	\$35.00
Order Sub Total		\$35.00
Cash at the booth		(\$35.00)
Order Total		\$0.00

Reference #

11331916



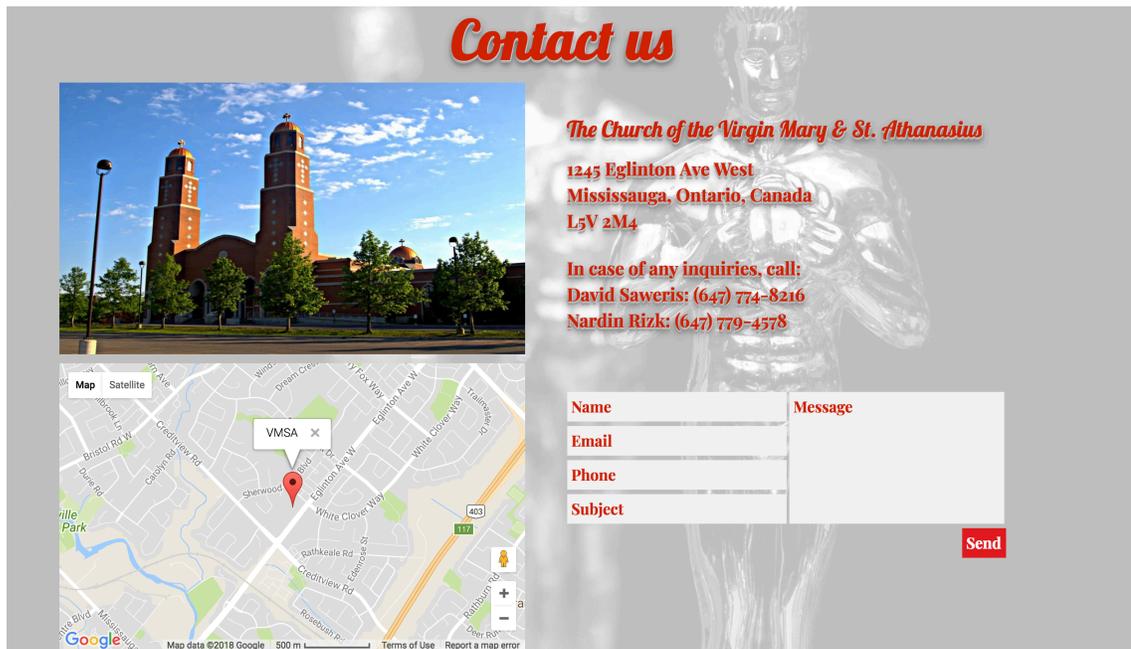
PLEASE NOTE:

In case you are stuck with any of the registration steps, please follow the following:

1. Go to the website: www.hsmix.ca
2. Navigate to “Contact us” under the tab with the title “more”



3. Fill in your information including your name, e-mail address, phone number, the message subject and your concern then press “Send”



4. For urgent issues, please call David Saweris or Nardin Rizk on the specified phone numbers.